



## Notice of meeting

### SURREY COUNTY COUNCIL'S LOCAL COMMITTEE (REIGATE AND BANSTEAD)

**Date:** MONDAY 20 JUNE 2011

**Time:** 2.00PM

**Place:** REIGATE TOWN HALL, CASTLEFIELD ROAD, REIGATE\*

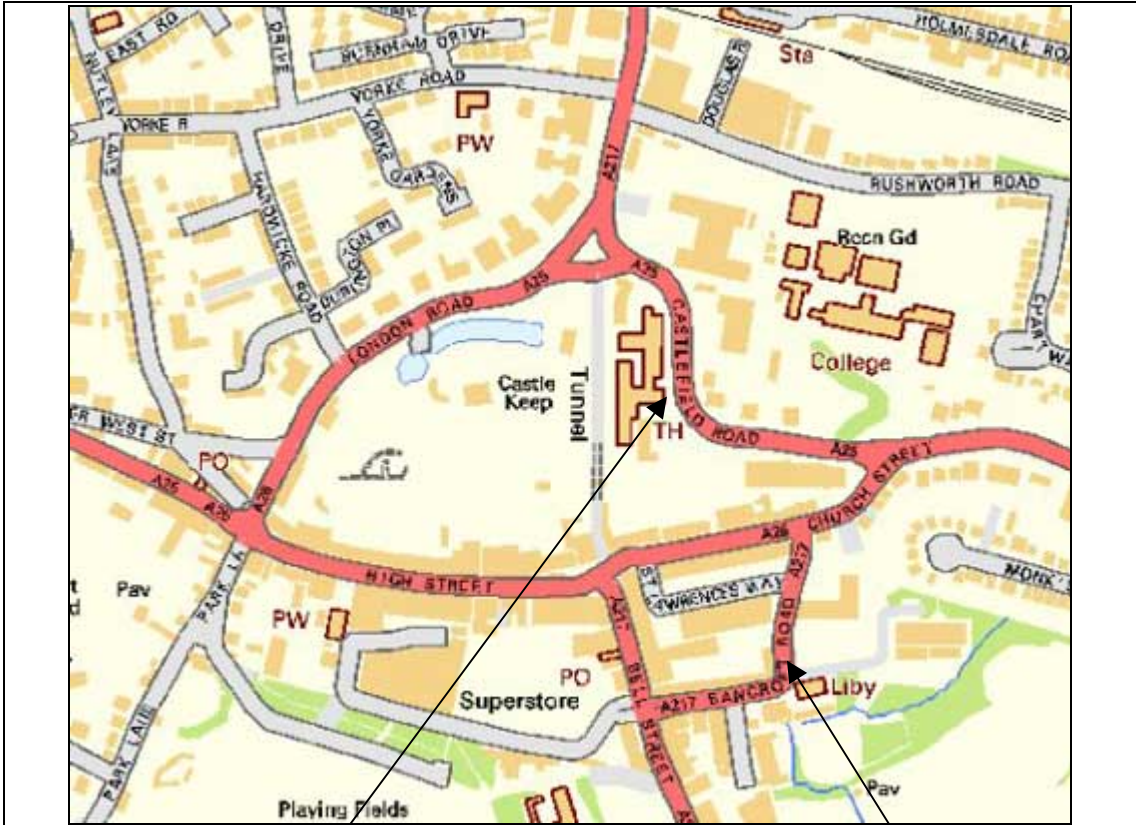
**Contact:** **Sarah Albert [Community Partnership and Committee Officer]**  
[For queries on the content of the agenda and requests for copies of related documents]

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**e:mail** sarah.albert@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact Sarah Albert on 01737 737695.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call 01737 737695, write to Local Partnerships Team, Surrey County Council, Omnibus Building, Lesbourne Road, Reigate, RH2 7JA, Minicom 020 8541 9698, fax 01737 737653 or email [sarah.albert@surreycc.gov.uk](mailto:sarah.albert@surreycc.gov.uk)

**\*Visitor car parking at the Town Hall is restricted to disabled and short-term use only. The Borough Council has requested that members of the public attending Local Committee should park in the Bancroft Road Multi-Storey Car Park – details overleaf.**



**Reigate Town Hall**

**Bancroft Road  
Multi-Storey Car Park**

## **Members of the Local Committee**

### **Surrey County Council**

<b>Chairman</b>	Dr Zully Grant-Duff	(Merstham and Reigate Hill)
<b>Vice-Chairman</b>	Mrs Frances King	(Earlswood and Reigate South)
	Mrs Angela Fraser	(Banstead East)
	Mr Michael Gosling	(Banstead South)
	Dr Lynne Hack	(Redhill)
	Mrs Kay Hammond	(Horley West)
	Mr Nick Harrison	(Banstead West)
	Mr Peter Lambell	(Reigate Central)
	Mrs Dorothy Ross-Tomlin	(Horley East)

### **Reigate and Banstead Borough Council**

	Cllr Mrs N J Bramhall	(Redhill West)
	Cllr S T Bramhall	(South Park and Woodhatch)
	Cllr M A Brunt	(Merstham)
	Cllr B C Cowle	(Banstead Village)
	Cllr Mrs G M Emmerton	(Earlswood and Whitebushes)
	Cllr N Harris	(Nork)
	Cllr Dr R J Olliver	(Horley East)
	Cllr B J Thomson	(Earlswood and Whitebushes)
	Cllr Mrs A F Tarrant	(Meadvale and St. John's)

## **NOTES**

1. Members are reminded that Standing Orders require any Member declaring an interest that is personal and prejudicial to withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Orders. If you have any queries concerning interests, please contact the Area Director or the Local Committee and Partnership Officer.
2. Members are requested to let the Local Committee and Partnership Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
3. Substitutions (Borough Council only) must be notified to the Local Committee and Partnership Officer by the absent Member or group representative at least half an hour in advance of the meeting.
4. Borough Councillors who are nominated to the Local Committee are invited to join discussion of all agenda items, but only have voting rights on transportation items.

## OPEN FORUM

Before the formal Committee session begins, the Chairman will invite **questions relating to items on the agenda from members of the public** attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

### PART ONE - IN PUBLIC

ITEM		PAGE
1	<b>APOLOGIES FOR ABSENCE</b> [AGENDA ITEM]  To receive any apologies for absence under Standing Order 39.1.	
2	<b>MINUTES OF THE LAST MEETING – 28 FEBRUARY 2011</b> [AGENDA ITEM]  The minutes will be available in the committee room half an hour before the start of the meeting, or online at <a href="http://www.surreycc.gov.uk/reigateandbanstead">www.surreycc.gov.uk/reigateandbanstead</a> or by contacting the Local Committee and Partnership Officer.	
3	<b>DECLARATIONS OF INTEREST</b> [AGENDA ITEM]  To receive any declarations of personal and/or prejudicial interest from Members in respect of any item to be considered at the meeting.	
4	<b>LOCAL COMMITTEE PROTOCOL FOR PUBLIC ENGAGEMENT</b> [NON-EXECUTIVE FUNCTION]  To review and agree the Local Committee's protocol for public engagement, which must be reviewed on an annual basis.  <i>(Report and Annex A attached)</i>	1
5	<b>PETITIONS</b> [AGENDA ITEM]  To receive any petitions in accordance with Standing Order 65 and the local protocol. Notice should be given in writing or by e-mail to the Local Committee and Partnership Officer at least 7 days before the meeting.  Petitions received as of agenda despatch date:  (a) <b>Smithy Lane, Lower Kingswood</b> Response of the Area Highways Manager <b>TO FOLLOW</b>	
6	<b>FORMAL PUBLIC QUESTIONS</b> [AGENDA ITEM]  To answer any questions from local government electors within the Reigate and Banstead Borough area in accordance with	

Standing Order 65. Notice should be given in writing or by e-mail to the Local Committee and Partnership Officer at least 7 days before the meeting.

- 7 FORMAL MEMBER QUESTIONS [AGENDA ITEM]**  
To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Local Committee and Partnership Officer by 12.00 four working days before the meeting.
- 8 LOCAL COMMITTEE TASK GROUPS TERMS OF REFERENCE 2011-12 [NON-EXECUTIVE FUNCTION]** **9**  
To agree a terms of reference template for any Task Groups reporting to the Local Committee during 2011-12.  
*(Report and Annex A attached)*
- 9 NOMINATION TO COMMUNITY SAFETY PARTNERSHIP, AGREEMENT OF DELEGATED FUNDING AND ESTABLISHMENT OF YOUTH TASK GROUP [EXECUTIVE FUNCTION]** **13**  
To agree nominations to the Community Safety Partnership (CSP), delegated Community Safety funding and the establishment of a Youth Task Group.  
  
To include verbal update by Mrs Kay Hammond, the Local Committee's Member representative on the Reigate and Banstead Crime and Disorder Partnership.  
*(Report attached and Annex A)*
- 10 HIGHWAYS SCHEMES PROGRESS REPORT [EXECUTIVE FUNCTION]** **19**  
To update the Local Committee on the progress of Integrated Transport and maintenance schemes on the highways in Reigate and Banstead district.  
*(Report attached)*
- 11 COMMUNITY PRIDE FUND [EXECUTIVE FUNCTION]** **27**  
Surrey County Council's new £400,000 Community Pride Fund will pay for improvements to towns and villages across the county. In November 2010 the Cabinet has approved an allocation to each Local Committee based on £5,000 per County Member. For Reigate and Banstead this is a total of £45,000. The Reigate and Banstead Local Committee has delegated authority to decide how this funding is allocated.  
*(Report and Annex A attached)*

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| <b>12</b> | <b>HIGHWAYS UPDATE REPORT – HIGH ROAD, CHIPSTEAD AND 20MPH SPEED LIMITS OUTSIDE SCHOOLS</b><br>[EXECUTIVE FUNCTION]<br>To update Members on the experimental kerb build-out and priority give way in High Road, Chipstead and the 20mph speed limits outside four schools in Reigate and Banstead.<br><i>(Report attached)</i>                                     | <b>33</b>                    |
| <b>13</b> | <b>ANNUAL REVIEW OF MONITORING OF APPLICATIONS FOR GOODS VEHICLE OPERATORS LICENCES</b><br>[NON- EXECUTIVE FUNCTION]<br>This annual monitoring report to the Reigate and Banstead Local Committee is to inform Members of applications for Goods Vehicle Operators Licences (VOLs) for the period April 2010 to the end of March 2011.<br><i>(Report attached)</i> | <b>37</b>                    |
| <b>14</b> | <b>ADULT SOCIAL CARE UPDATE</b> [NON-EXECUTIVE FUNCTION]<br>To receive a presentation by the Strategic Director for Adult Social Care.<br><i>(Presentation circulated separately with agenda)</i>  | <b>Circulated separately</b> |
| <b>15</b> | <b>LOCAL COMMITTEE FUNDING</b> [EXECUTIVE FUNCTION]<br>To consider the proposals contained within the report for funding from the 2011/12 budget.<br><i>(Report and Annex A attached)</i>  | <b>45</b>                    |
| <b>16</b> | <b>CABINET FORWARD PLAN</b><br>[NON-EXECUTIVE FUNCTION]<br>To consider the Cabinet Forward Plan of key decisions.<br><i>(Report attached)</i>  | <b>55</b>                    |
| <b>17</b> | <b>ITEM FOR INFORMATION ONLY – LOCAL COMMITTEE FORWARD PLAN</b> [AGENDA ITEM]<br><i>(Report and Annex A attached)</i>  | <b>57</b>                    |

**Despatch Date: 8 June 2011**

**David McNulty**  
**Chief Executive**